

**ChristmasFair 2018 at the Ohio Expo Center — Lausche Bldng.  
717 E. 17th Ave., Columbus, OH 43211  
Saturday November 17<sup>th</sup> & Sunday November 18<sup>th</sup>**

Name \_\_\_\_\_ Business \_\_\_\_\_

Please print your name(s) exactly as you want it to appear in the program. (Note: Business names will not be used in program.)

Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone No. \_\_\_\_\_ Cell No. \_\_\_\_\_ Auto License No. \_\_\_\_\_

E-Mail Address \_\_\_\_\_ Vendor's License No. \_\_\_\_\_

FB and INSTAGRAM \_\_\_\_\_ Web Address \_\_\_\_\_

SINGLE SPACE (10'X10') - \$260.00	\$ _____
SPACE AND ONE-HALF (15'X10') - \$360.00	\$ _____
DOUBLE SPACE (20'X10') - \$470.00	\$ _____
I need the following tables:	
_____ 4'; _____ 6'; _____ 8' @ \$6 each	\$ _____
(Please submit separate check) JURY FEE—\$5.00	\$ _____
<b>TOTAL</b>	\$ _____
LESS DEPOSIT	\$ _____
<b>BALANCE DUE</b>	\$ _____

A \$100 deposit check and a SEPARATE \$5 check for Jury Fee must accompany each application.

**ELECTRICITY MUST BE ORDERED ON  
ATTACHED FORM. SEND PAYMENT DIRECTLY  
TO EXPO SERVICES.  
Please list any special requirements here:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I agree to receive **ALL** communications about ChristmasFair via the email address provided. *Vintage promotions is not responsible for any damages to or loss of merchandise occurring as a result of ChristmasFair.*

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Please describe the types of items you will bring to ChristmasFair and indicate their price ranges. (MUST BE COMPLETED)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please list your three largest 2017 arts and crafts shows:

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

How many postcard sized advertising cards will you distribute:

Please indicate media in which to be juried:

\_\_\_\_\_ 0 \_\_\_\_\_ 50 \_\_\_\_\_ 100 \_\_\_\_\_ 200 \_\_\_\_\_ Other \_\_\_\_\_

Send In: 1. Completed Application 2. Images via CD, email or slides 3. Two Checks—\$100 Deposit AND \$5 Jury Fee

Return this page with images, deposit check and SEPARATE jury fee check; keep Page 2 for your records; and return Page 3 directly to Expo Services IF YOU NEED ELECTRICITY or other services no later than TWO WEEKS prior to the show.

### GENERAL INFORMATION

**DATES:** Saturday Nov 17, 2018—10am to 5pm  
 Sunday Nov 18, 2018—10am to 5pm

**ELIGIBILITY:** Artists/Craftspersons should exhibit and sell **hand-crafted** work of only the highest caliber. We reserve the right to remove from the show any work which does not reflect the same quality as that presented for jury review. Individuals may request to exhibit together, but each individual's items must be juried separately.

**LOCATION:** Ohio Expo Center  
 Lausche Building  
 717 E. 17th Avenue  
 Columbus, Ohio 43221

**SET-UP:** Friday Nov 16, 2018—3pm to 7pm and Saturday Nov 17, 2018—7am to 10am

#### Send Application to:

Vintage Promotions  
 3888 Stonewater Dr.  
 Columbus, OH 43221

#### Contact us at:

Deborah Varner 614.579.8010  
 Susan Picker 614.975.3385  
 Email: [christmasfair@live.com](mailto:christmasfair@live.com)

**Web:** [christmasfairartsandcrafts.com](http://christmasfairartsandcrafts.com)

#### Entry

All exhibitors must submit 4-6 images of items representative of the quality of the work to be exhibited and sold. Images may be on a CD, slides or in an email. Please include an image of your booth set-up and **label all jury materials with your name.** Slides and CDs will be returned. Please do not send mail requiring signature for delivery. Applicants will be rated by a jury on the quality of their work. The promoters will then select applicants on the basis of the jury rating and the availability of openings in each category. Any jury materials submitted may be **used for advertising unless exhibitor indicates otherwise.** **A valid vendor's license number must be included on the application.**

#### Fees

##### **See application form for fee schedule.**

Applications must be accompanied by a \$100 deposit and a \$5 jury fee (separate checks please); the balance is due October 15, 2018. Checks are not deposited until exhibitor is accepted into the show. Please make checks payable to **Vintage Promotions.**

#### Deadlines

Applications will be accepted until the show is full. The jury will meet on April 15, 2018 and August 15, 2018.

**SEND FORM AND PAYMENT TO:****expo SERVICES**

PO Box 2969

ZANESVILLE, OH 43702

740.454.1201

**EXHIBITOR ORDER FORM for ChristmasFair 2018****ADVANCE RATE: ORDER MUST BE RECEIVED BY NOVEMBER 3, 2018**

SERVICE/ITEMS	QUANTITY/SIZE	ADVANCE RATE	FLOOR RATE	TOTAL
Electricity (OPTIONAL)		\$50.00 per outlet	\$75.00 per outlet	
Pipe and Drape (OPTIONAL) (Back drape only provided by Vintage Promotions)	One side	\$20.00	\$ 30.00	
	Two sides	\$40.00	\$ 60.00	
Carpeting (OPTIONAL)	9'x10'	\$ 75.00	\$ 90.00	
	9'x20'	\$150.00	\$150.00	
			<b>Total</b>	

**ALL ORDERS RECEIVED AFTER THE DEADLINE WILL BE CHARGED AT THE FLOOR RATE.**

**CHECK: COMPLETE THE FOLLOWING:**  
(Make checks payable to Expo Services)

**CREDIT CARD: COMPLETE THE FOLLOWING: VISA MC AMEX DIS**  
(Circle One)

Check Number: \_\_\_\_\_ Dated: \_\_\_\_\_ Card Number: \_\_\_\_\_

Amount: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Security Code \_\_\_\_\_ (3 or 4 digits on back of card)

NOTE: All checks are deposited upon receipt. Do not post date. Card Holder: \_\_\_\_\_

**PLEASE COMPLETE THIS PORTION: (FOR CREDIT CARD PAYMENTS, PROVIDE CREDIT CARD BILLING ADDRESS)**

Name of Event: **ChristmasFair 2018**

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

Signature: \_\_\_\_\_

**50% CANCELLATION FEE FOR ORDERS CANCELLED OR CHANGED AT SHOW; PAYMENTS MUST BE RECEIVED BEFORE SERVICE IS PROVIDED.**

**CREDIT CARDS unprocessed due to insufficient information or funds may not be eligible for Advance Rates.**

**THIS FORM MUST BE COMPLETED AND RETURNED FOR YOUR ORDER TO BE PROCESSED. KEEP A COPY FOR YOUR RECORDS.**